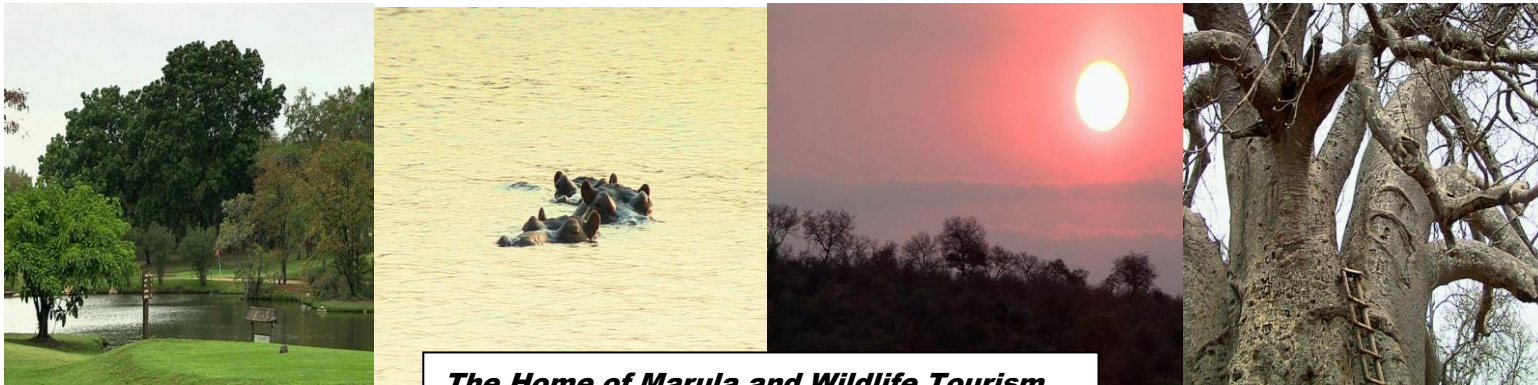


BA-PHALABORWA LOCAL MUNICIPALITY



2021 /22 ANNUAL PERFORMANCE REPORT



The Home of Marula and Wildlife Tourism

TABLE OF CONTENTS

Introduction	3
Legislation	4
Methodology and Content	5
Strategic Intent	6
Accounting Officer Performance Overview	8
Performance Analysis	9
Monthly Projections of Revenue for each Source	10
Monthly Projections of Revenue and Expenditure by Vote: Annual	11
Quarterly projections of Service Delivery Targets and Performance Indicators per KPA	12
KPA 1: Spatial Rationale	13
KPA 2: Basic Service Delivery	15
KPA 3: Municipal Financial Viability	21
KPA 4: Local Economic Development	23
KPA 5: Municipal Transformation and Institutional Development	25
KPA 6: Good Governance and Public Participation	33
Capital Works Plan	47
Summary of Capital Projects per Responsible Manager	48
Assessment of Contracted Service Providers	49

Introduction

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is a requirement of the Municipal Finance Management Act, Act 56 Of 2003. The SDBIP gives effect to the Integrated Development Plan (IDP) and Budget of a Municipality and will be possible if the Budget is aligned to the IDP. The SDBIP is a management plan for implementing the IDP through the approved Budget.

The SDBIP is a twelve months implementation plan that binds the executive and administration to align their activities to the strategic objectives of the institution. It provides the basis for measuring performance in service delivery against quarterly targets and implementing the budget based on monthly revenue and expenditure projections. It assists the accounting officer, the executive, council and the community in their respective oversight responsibilities, since it serves as an implementation and monitoring tool.

In the interest of good governance and better accountability, the SDBIP should determine and be aligned with the performance agreements of the Municipal Manager and Senior Managers. The SDBIP is, therefore,, defined as **an action plan with revenue projections, expenditure estimates and allocations of resources to priority issues**. The SDBIP has targets for the implementation of projects and/or activities. Monthly, quarterly, half-yearly and annual **targets with allocated resources and responsible persons** are clearly set in the SDBIP.

Legislation

Section 1 of the MFMA defines the SDBIP as:

“a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include (as part of the top-layer) the following:

- (a) projections for each month of-*
 - (i) revenue to be collected, by source; and*
 - (ii) operational and capital expenditure, by vote;*
- (b) service delivery targets and performance indicators for each quarter”*

Section 69(3)(a) of the MFMA requires the accounting officer to submit a draft SDBIP to the mayor no later than 14 days after the approval of the budget and drafts of the performance agreements as required in terms of Section 57(1)(b) of the Municipal Systems Act.

Section 53 (1) (c) (ii) requires that a municipality’s Service Delivery and Budget Implementation Plan be **approved by the Mayor within 28 days after the approval of the budget**. Although the SDBIP is not required to be approved by council, **it should be tabled before council and made public** for information and for purposes of monitoring.

Despite the legislated deadlines, MFMA Circular No. 13 states that “[a] municipality should ideally **publish its draft SDBIP with its draft budget as supporting documentation to assist its budget hearing process normally held at the end of March or in April.**” In order for a municipality to comply with the provisions of this statement, the **mayor will need to approve the draft top-layer SDBIP by mid-March.**

The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the SDBIP are made public within 14 days after approval. The SDBIP is a dynamic document that may (at lower layers of the plan) be continually revised by the municipal manager and other top managers, as actual performance after each month or quarter is taken into account. However, **the top-layer of the SDBIP and its targets cannot be revised without notifying the council**, and if there is to be changes in service delivery targets and performance indicators, this must be with the approval of the council, following approval of an adjustments budget (Section 54(1)(c) of MFMA). The contemplated council approval is meant to avoid a situation where service delivery targets may be revised downwards in the event that there is poor performance.

Methodology and Content

The IDP objectives need to be quantified and translated into key performance indicators. The budget is then aligned to the objectives, projects and activities to enable the SDBIP to serve as a monitoring tool for service delivery.

The SDBIP is a layered plan that comprises the top layer as well as the lower layer SDBIP. The top layer deals with consolidated service delivery targets and time frames for top management, whereas the lower layer consists of detailed outputs that are broken down into smaller outputs and then linked and assigned to middle and lower managers.

The following are the minimum required components of a top-layer SDBIP:

- (a) Monthly projections of revenue to be collected for each source
- (b) Monthly projections of expenditure (operating and capital) and revenue for each vote
- (c) Quarterly projections of service delivery targets and performance indicators for each vote
- (d) Ward information for expenditure and service delivery
- (e) Detailed capital works plan broken down by ward over three years

The diagram below shows the process for approving the SDBIP including how the departmental SDBIPs roll up into the draft SDBIP:

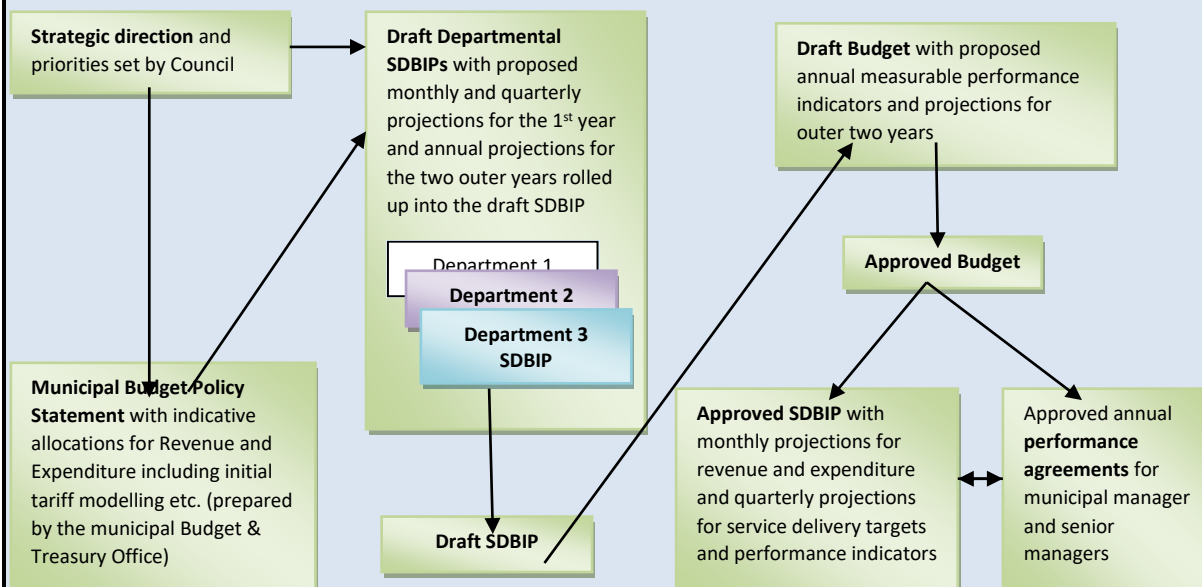


Diagram adapted from MFMA Circular No. 13 of 31 January 2005

Strategic Intent

The Municipality held a strategic session from 08 to 10 December 2021 to review its strategic intent in the IDP and in preparation for IDP, Budget and SDBIP for 2021/22 financial year.

The Strategic Intents are as follows

Vision:

“Provision of quality services for community well-being and tourism development”

Mission Statement:

“To provide quality infrastructure and affordable services, promote sustainable economic growth, financial viability, sound administration and accountable governance”.

Values:

“Efficiency and effectiveness;

Accountability;

Innovation and creativity;

Professionalism and hospitality;

Transparency and fairness;

Continuous learning; and

Conservation conscious”.

Strategic Objectives:

“Promotion of Local economy;

Provision of sustainable integrated infrastructure and services;

Sustain the environment;

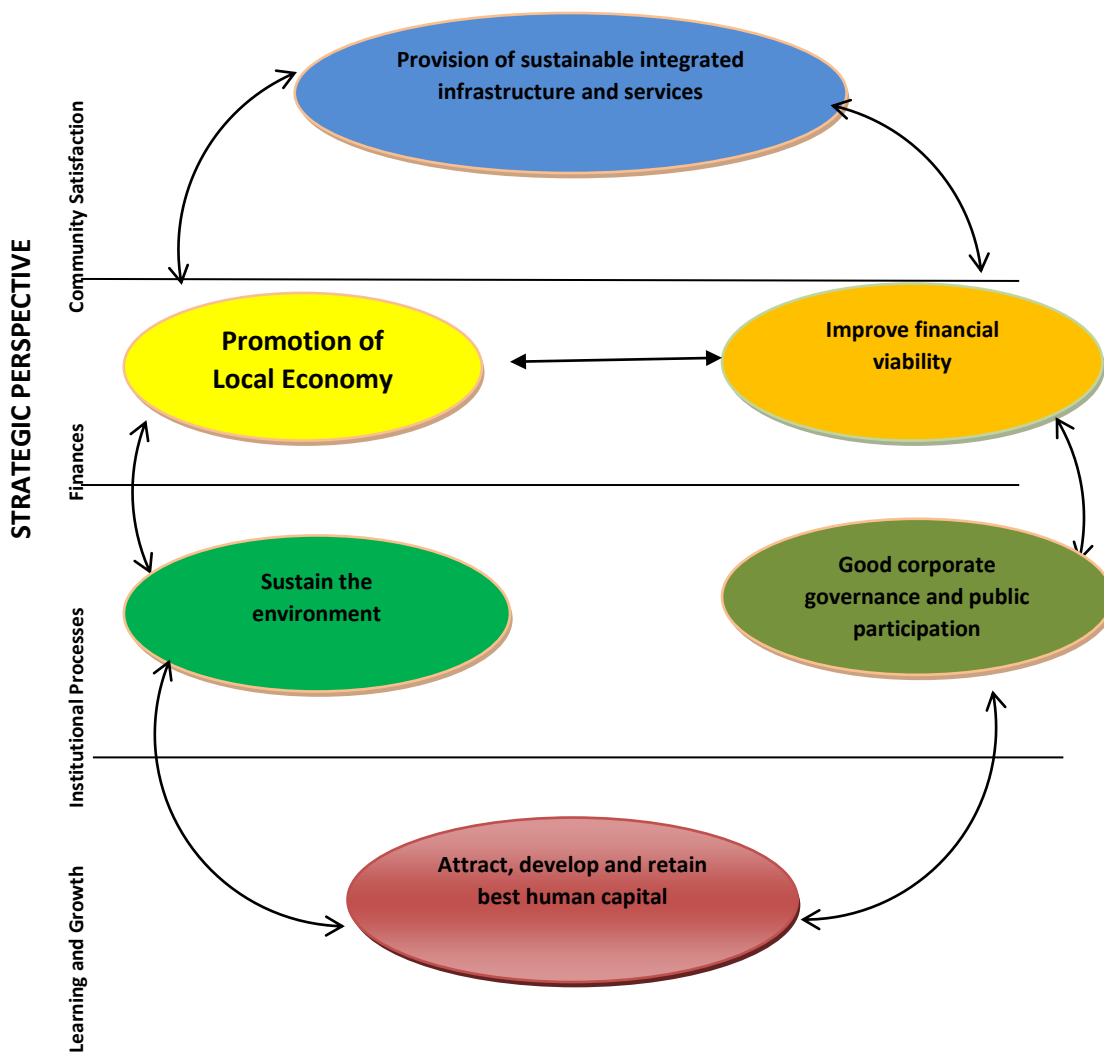
Improve financial viability;

Good corporate governance and public participation; and

Attract, develop and retain best human capital”.

The Municipality has adopted a Balanced Scorecard approach to planning and performance assessment. The strategic objectives are therefore spread across the four perspectives as indicated through the strategy map below

THE HOME OF MARULA WILDLIFE TOURISM



The Accounting Officer's Year End Institutional Performance Overview

This Annual Performance Report has been compiled in line with the provisions of Section 46 of the Local Government: Municipal Systems Act 32 of 2000 which mandates a municipality to prepare an Annual Performance Report for each financial year reflecting the performance of the municipality and of each external service provider during the financial year.

The Annual Performance Report is based on targets set for the implementation of the 2021/22 IDP through the Service Delivery Budget and Implementation Plan. The key performance indicators are classified according to the six key performance areas of local government and are aligned to the municipal objectives as outlined in the IDP

This report will record progress made by the municipality in fulfilling its objectives as reflected in the IDP, the Budget and the Service Delivery Implementation Plan. It will also reflect on the challenges encountered during the financial year.

Achievements:

- 1. Increased number of Households with access to electricity in town**
- 2. Increased number of indigent receiving free basic electricity**
- 3. Increased number of indigent receiving free basic basic waste removal**
- 4. 144 jobs opportunity created through capital projects**
- 5.432 SMME supported through Supply Chain processes**

PERFORMANCE ANALYSIS OF KEY PERFORMANCE AREAS

The table below illustrates the performance of each Key Performance Area of BaPhalaborwa Municipality against the National Key Performance Areas (NKPAs).

Key Performance Area	2019/20 % Achievement	2020/21 % Achievement	2021/22 Total Number of Targets	2021/22 Target Achieved	2021/22 Target not Achieved	2021/22 Target not Performed	2021/22 % Achievement
Spatial Rationale	100%	50%	2	2	0	0	100%
Basic Services Delivery	83.3%	92%	11	10	1	0	91%
Municipal Financial Viability	92.3%	92%	13	12	1	0	92%
Local Economic Development	100%	75%	4	4	0	0	100%
Municipal Transformation and Institutional Development	55.5%	78%	9	7	2	0	78%
Good Governance and Public Participation	95%	93%	43	40	2	1	93%
Total	89.2%	89%	82	75	6	1	91%

Monthly projections of revenue for each source

Sources of Revenue	Actual (30 June 2021)	Annual Target (01 Jul 2020- 30 June 2022) (R'000)	Annual Actual Performance (R'000)	Variance (R'000)	Remarks	Challenges	Corrective Measures	Evidence required	Internal Audit Comments
Property Rates	118 577	135 247	143 565	8 319	Target achieved	None	None	Finance report	Satisfactory
Service charges – electricity	98 592	161 348	118 816	(42 32)	Target was not achieved	Culture of non-payment of services rendered	Continuous Implementation of credit control and debt collection policy	Finance report	satisfactory
Service Charges – Refuse	16 270	19 894	17 034	(2 860)	Target was not achieved	Non billing of Rural areas		Finance report	Satisfactory
Rental of Facilities and Equipment	380	605	207	(398)	Target was not achieved	Due to Covid 19 restrictions	Covid 19 regulations has been eased	Finance report	Satisfactory
Interest on external Investments	2 968	2 813	2 429	(384)	Target was not achieved	None	None	Finance report	Satisfactory
Interest Earned – Outstanding Debtors	24 010	57 495	52 132	(5 364)	Target was not reached due to interest reversal as a form of a discount	None	None	Finance report	Satisfactory
Fines	84	1 295	151	(1 144)	The traffic fines were under collected due to culture of none payment of traffic fines by the offenders.	The traffic fines were under collected due to culture of none payment of traffic fines by the offenders.	Implement debt collection on traffic fines	Finance report	Satisfactory
Licenses and Permits	10 801	14 955	19 994	5 038	Target achieved	None	None	Finance report	Satisfactory
Agency services	2 700	3 115	–	(3 115)	Agency fee to be calculated when preparing AFS	Set up from the system to calculate Agency fee not yet activated	Calculations done manually on a monthly basis and will be posted into the financial system in a form of a journal	Finance report	Satisfactory
Transfers recognised - operational	155 950	178 963	180 910	1 947	None	None	None	Finance report	Satisfactory
Transfers recognised – capital	26 860	48 127	44 184	(3 943)				Finance report	Satisfactory
Other Revenue	1 371	1 987	7 605	5 618	Target Achieved	None	None	Finance report	Satisfactory
Total Revenue by Source	458 563	625 843 646	587 027 039	-38 816 607					

Monthly projections of Expenditure (Operating and Capital) and Revenue by vote: Annual 2021/22

Expenditure and Revenue by Vote	Opex Actual (30 June 2021)	Opex Annual Target (01 Jul 2021– 30 Jun 2022) (R'000)	Opex Actual performance (R'000)	Opex Remarks/challenges/corrective measures	Capex Actual (30 June 2021)	Capex Annual Target (01 Jul 2021 – 30 Jun 2022) (R'000)	Capex Actual performance	Capex Remarks/challenges/corrective measures	Revenue Actual (30 June 2021)	Revenue Annual Target (01 Jul 2021 – 30 Jun 2022) (R'000)	Revenue Actual performance	Revenue Remarks/ challenge s/corrective measures	Evidence required	Internal Audit Comments
Executive and council	49 901	71 484	56 863	None				None	298			None	Finance report	Satisfactory
Budget and Treasury	85 451	168 253	47 494	None	702			None	291 603	354 945	364 367	None	Finance report	Satisfactory
Corporate Services		67 961	54 253	None				None	1 064	784	248	None	Finance report	Satisfactory
Community and Social Services	15 324	85 450	72 950	None	405	1 500		None	34 399	19 778	20 334	None	Finance report	Satisfactory
Public Safety	20 881	33 906	36 966	None		52 690	43 636	None	27 003	18 070	19 994	None	Finance report	Satisfactory
Economic and Environmental	64 061	82 079	68 595	None				None	26 471	35 012	30 600	None	Finance report	Satisfactory
Road Transport	42 513	63 316	39 426	None	18 720	22 503	14 321	None	25 967	34 940	29 995	None	Finance report	Satisfactory
Electricity	94 738	145 455	129 089	None	8 792	20 000	17 442	None	101 081	192 024	146 027	None	Finance report	Satisfactory
Waste Management	8 304	6 073	5 942	None				None	20 545	26 507	25 611	None	Finance report	Satisfactory
Total by Vote	381 173	723 976 642	511 577 825		28 619	96 692	75 398		528 431	682 060	637 174			Satisfactory

Results for 2021/22 Annual Performance as per Key Performance Areas

Under-Performance	0 - 49%
Partially achieved	50 – 74%
Good Performance	75 – 100%
Over achieved	Over 100%
No performance	

Note:

1. Over achievement Standards does not apply to compliance targets
2. Over achievement standards applies to service delivery targets and core business of the municipality

KPA 1: Spatial Rationale

KPA 1: Spatial Rationale

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01/July 2020-30/June /21)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
1.1 Spatial Planning														
1.1.1	Governance and Administration	Sustain the environment	Number of supplementary valuation roll reviewed by 30/06/2022	Senior Manager Planning & Development	1	1	1	Opex	1	0	None	None	None	Supplementary valuation roll and Council resolution.
1.1.2	Governance and Administration	Sustain the environment	Turnaround time of land use & development applications submitted to Mopani Planning Tribunal by 30/06/2022	Senior Manager Planning & Development	Within 90 days of received (Application submitted within 90 days of receipt)	Within 90 days of received (Application submitted within 90 days of receipt)	Within 90 days of received (Application submitted within 90 days of receipt)	Opex	14 applications and Submitted to Mopani within 90 days of receipt	0	None	None	None	Submission Register within 90 days.

KPA 2: BASIC SERVICE DELIVERY

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
2.1 Electricity														
2.1.1	Technical infrastructure	Provision of sustainable integrated infrastructure and service	% on reduction of electricity losses each quarter by 30/06/2022	Senior Manager Technical Services	4.2%	4.2%	1%	OPEX	-5.2%	-4%	more losses due to faulty meters	Incorrect billing due to faulty meters	To replace faulty meters	BPM billing to consumers. Eskom bill and distribution loss
2.1.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on electricity capital funding spent per quarter by 30/06/2022	Senior Manager Technical Services	R9 144 353,11	R9 144 353,11	R23 000 000,00	INEG EESDM	R21 810 637.50	R915 121	To continue in addressing electricity backlog	Savings due to competitive bidding	To spend the savings will do the variation order to extend the scope of work to connect more households	Payment Certificates and Expenditure Reports
2.1.3	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of HH with access to electricity in Municipal Licenced area (Phalaborwa Town) by 30/06/2022	Chief Financial Officer	5274	5274	5274	OPEX	4167	-1107	The new developments need budget	No budget allocated for the new development on extension 10	To adjust our budget to cater for development on extension 10 and increase revenue collection by implementing credit control in order to generate more revenue	BPM billing to consumers. Household list on conventional and pre-paid

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
2.1.4	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of indigent HH receiving free basic electricity by 30/06/2022	Chief Financial Officer	506	506	300	OPEX	421	+121	None	None	None	Indigent Register
2.2 Roads & Storm Water														
2.2.1	Technical infrastructure	Provision of sustainable integrated infrastructure and services	Number of km of gravel roads upgraded to tar by 30/06/2022 B1 Extension 1km	Senior Manager Technical Services	6.863km	6.863km	1Km	CAPEX	0.8 km	-0.2 km	1km target was not achieved	Delay in the appointment of contractor and National Treasury moratorium	Implement Forward planning	Project reports, projects completion certificates
2.2.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on roads capital funding spent per quarter by 30/06/2022(Tambo phase 2 and B1 extension	Senior Manager Technical Services	R25 752 300,12	R25 752 300,12	R24 390 978,46.	CAPEX	R17 057 041.84	R 7333936.62	The target was not achieved due to National Treasury Moratorium and dispute between the appointed contractor and the sub-contractor	National Treasury Moratorium and dispute between Contractor and sub-contractor delayed implementation of the project	Forward planning and to conduct SMME training and workshops	Payment Certificates and Expenditure Reports
2.3 Parks and Cemetery														
2.3.1	Protect Environment and	Sustain the Environm	Number of Parks maintained by	Senior Manager Community Services	4	4	9	OPEX	9	0	None	None	None	Maintenance plan , Inspection reports and pictures

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
	Community Well being	ent	the 30/06/2022 Phalaborwa four way, Wildevy Park, Buffalo Park, Sealeni Park, Kingfischer Park, Lulekani Park, Namakgale entrance, Defryn Park, Gravelotte Park on APR											
2.3.2	Protect Environment and Community Well being	Sustain the Environment	Number of cemetery maintained by 30/06/2022 (Phalaborwa, Lulekani Namakgale and Gravelotte	Senior Manager Community Services	4	4	4	OPEX	4	0	None	None	None	Maintenance plan ,Inspection reports and pictures
2.4 Waste Management														
2.4.1	Protect Environment and Community Well being	Sustain the Environment	Number of reports on maintenance of Phalaborwa landfill site by 30/06/2022	Senior Manager Community Services	4	4	4	OPEX	4	0	None	None	None	Quarterly report to council and council resolution
2.4.2	Protect Environment and Community Well being	Sustain the Environment	Number of urban Households with access to basic waste removal services (Phalaborwa town ,	Senior Manager Community Services	12605	12605	12605	OPEX	12590	-15	Adhering to collection schedule	Non verification of households	Develop listing of households as per collection schedule and review the con formation letters by	Confirmation of waste collection by ward councillors /Valuation roll And collection schedule /House holds listing

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
			Gravellote ,Namakgale and Lulekani by 30/06/2022										ward councillors to include number fo households	
2.4.3	Protect Environment and Community Well being	Sustain the Environment	Number of rural villages with access to basic waste removal services (Mashishimale & Makhushane by 30/06/2022	Senior Manager Community Services	17556	-	-	OPEX	2	0	None	None	None	Confirmation of waste collection by ward councillors /Collection roaster
2.4.4	Protect Environment and Community Well being	Sustain the Environment	Number of indigent Households receiving free basic waste removal service by 30/06/2022	Acting Chief Financial Officer/ Community Services	506	506	230	OPEX	252	+22	None	None	None	Indigent Register

KPA 3:

**MUNICIPAL FINANCIAL VIABILITY AND
MANAGEMENT**

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
3.1 Financial Management														
3.1.1	Good governance and administration	Good corporate governance and public participation	Number of approved budget planning schedule by 31/08/2021 (Legislated date)	Chief Financial Officer	1	1	1	OPEX	1	0	None	NONE	None	approved budget planning schedule and Council resolution
3.1.2	Good governance and administration	Good corporate governance and public participation	Number of approved 2022/23 Draft Budget by Council by 31/03/2022 (3 months before the start of the new financial year)	Municipal Manager	1	1	1	OPEX	1	0	None	NONE	None	Draft Budget document; Council Resolution
3.1.3	Good governance and administration	Good corporate governance and public participation	Number of approved 2022/23 Final Budget by Council by 31/05/2022 (1 month before the start of the new financial year)	Municipal Manager	1	1	1	OPEX	1	0	None	NONE	None	Final Budget approved by Council. Council resolution
3.1.4	Good governance and administration	Good corporate governance and public participation	Number of reviewed budget related policies by 30/06/2022	Chief Financial Officer	23	23	23	OPEX	23	0	None	None	None	Approved budget related policies and Council resolution
3.1.5	Good governance and administration	Good corporate governance and public participation	Number of Supply Chain structures / Committees members	Municipal Manager	3	3	3	OPEX	3	0	None	None	None	Appointment letters of bid committees members

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
		n	appointed by 07/07/2021											
3.1.6	Governance and administration	Improve financial viability	Number of quarterly movable asset verifications conducted by 30/06/2022	Chief Financial Officer	4	3	4	OPEX	4	0	None	None	None	Quarterly assets verifications reports
3.1.7	Governance and administration	Improve financial viability	Number of monthly strings uploaded using the LG Portal within 10 days at the end of each month. Treasury by 30/06/2022	Chief Financial Officer	12	12	12	OPEX	12	0	None	None	None	Monthly strings Proof of submission within 10 days.
3.1.8	Governance and administration	Improve financial viability	% of improvement in revenue collection monthly (improvement from 65 to 80% by 30/06/2022 budget year	Chief Financial Officer	65%	65%	80%	OPEX	69%	-11%	Develop Revenue protection Team	Lack of capacity to enforce credit control	Insufficient resources to implement credit control	Quarterly reports on revenue collection
3.1.9	Governance and administration	Improve financial viability	% of Debt collected by 30/06/2022	Chief Financial Officer	3%	3%	80%	OPEX	13%	-67%	Develop Revenue protection Team	Lack of capacity to enforce credit control	Insufficient resources to implement credit control	Quarterly reports on debt collection
3.1.10	Good governance and administration	Good corporate governance and public participation	Number of updated indigent register by 30/06/2022	Chief Financial Officer	1	1	1	OPEX	1	0	None	None	None	Updated indigent register
3.1.11	Good	Improve	Expenditure	Chief	R40	R40	R31 748 000	CAPEX	R 31 747	-R628	Gazette no	Gazette	Upliftment	Finance

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
	governance and administration	financial viability	spent quarterly on MIG by 30/06/2022	Financial Officer	918 404,00	918 404,00			372		46095 vol.681 25/03/2022.Underperformance	no 46095 vol.681 25/03/2022.Under performance	of moratorium	reports, MIG monitoring report/payment certificates
3.1.12	Good governance and administration	Improve financial viability	% of quarterly Municipal Capital Budget spent by 30/06/2022	Chief Financial Officer	98%	98%	100%	OPEX	81%	-19%	Some of the capital projects were not implemented	Moratorium on PPPFA	Upliftment of moratorium	Finance reports
3.1.13	Good governance and administration	Improve financial viability	% of quarterly Municipal Personnel Budget spent by 30/06/2022	Chief Financial Officer	87%	87%	100%	OPEX	91%	-9%	Variance not material	None	Upliftment of moratorium	Expenditure report

KPA 4:

LOCAL ECONOMIC DEVELOPMENT

KPA 4: Local Economic Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
4.1 Job creation														
4.1.1	Economic	Promotion of local economy	Number of jobs created quarterly through capital Projects by 30/06/2022 (Temporary jobs)	Senior Manager Technical Services	44	44	105	CAPEX	144	+39	None	None	None	ID copies ,payment registers and employment contracts
4.1.2	Economic	Promotion of local economy	Number of full time equivalent jobs created quarterly through EPWP	Senior Manager Technical Services	58	58	63	OPEX	63	0	None	None	None	ID copies, payment registers and employment contracts
4.1.3	Economic	Promotion of local economy	Number of quarterly LED Forums meetings held by 30/06/2022	Senior Manager Planning and Development	1	1	4	OPEX	2	2	2 LED Forum meeting held	2 Meeting were not held due unavailability of the Chairperson (Mayor)	Chairperson of Planning and Development will chair the meeting when the Mayor is not available	Invitations, Attendance register and minutes
4.2 Enterprise Support														
4.2.1	Economic	Promotion of local economy	Number of SMMEs supported quarterly through the municipal SCM (procurement) by 30/06/2022	Chief Financial Officer	462	100	100	OPEX & CAPITAL	432	332	None	None	None	System generated Expenditure report with SMMEs supported

KPA 5:

**Municipal Transformation and
Institutional Development**

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
----------------------------	---------	---------------	---------------------------	---------------------	---	---------------------	------------------------	--------	---	-----------------------------	---------	------------	------------------------------------	-------------------

5.1 Organisational Design & Human Resource

5.1.1	Good governance and administration	Attract, develop and retain best human capital	Number of reviewed Municipal Organisational structure by 30/06/2022	Senior Manager Corporate Services	1	1	1	OPEX	1	0	None	None	None	Council Resolution on Reviewed organizational structure with dates.
5.1.2	Good governance and administration	Good corporate governance and public participation	Number of HR Policies Reviewed per quarter by 30/06/2022	Senior Manager Corporate Services	6	6	6	OPEX	9	3	None	None	None	Council Resolutions on Reviewed policies and copies of Reviewed Policies.
5.1.3	Good governance and administration	Attract, develop and retain best human capital	Number of prioritised vacant positions to be filled per quarter by 30/06/2022	Senior Manager Corporate Services	40	40	20	OPEX	55	35	None	None	None	Appointment letters; appointment register, details of new employees and copies of adverts

5.2. Employment Equity

5.2.1	Good governance and administration	Good corporate governance and public participation	Number of employees from previously disadvantaged groups appointed in the three highest levels of management as per EEP(PL 0,2,3) by 30/06/2022	Senior Manager Corporate Services	4	4	1	OPEX	2	2	None	None	None	Appointment letters; appointment register, Proof of Disadvantaged Employees
-------	------------------------------------	--	---	-----------------------------------	---	---	---	------	---	---	------	------	------	---

5.3 Skills Development

5.3.1	Good governance and administration	Attract, develop and retain best human capital	Number of Reviewed and submitted Skills Development Plan by 30/04/2022(Number of people trained in terms of	Senior Manager Corporate Services	1	1	1	OPEX	1	0	None	None	None	WSP & proof of submission to LG SETA
-------	------------------------------------	--	---	-----------------------------------	---	---	---	------	---	---	------	------	------	--------------------------------------

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
			Work Skills Plan)											
5.3.2	Good governance and administration	Attract, develop and retain best human capital	Amount of Municipal budget allocated and spent on work skills development per quarter 30/06/2022(1% legislation)	Senior Manager Corporate Services	R1 360 755,12	R1 360 755,12	R4 071 676.58	OPEX	R2 041777.00	R2 029899.58	The MFMP training was conducted in-house	The MFMP training was conducted in-house not outside the municipal area which contributed less expenditure on amount allocated for skills development	The training in the municipality are effective addressing the gaps of development of all employees. In future proper training tracking consistent income and expenses will be conducted Implemented categorizing needs over wants	Expenditure reports; implementation reports Expenditure reports; implementation reports attached

5.4 Performance Management System

5.4.1	Good governance and administration	Good corporate governance and public participation	Number of S56&57 signing of Annual Performance Agreements by 30/07/2021 (One month after the start of each financial year	Municipal Manager	6	6	6	OPEX	5	-1	None	The delays in signing was due to the unavailability of Municipal Manager been out of the municipality for work	Ensuring that the performance agreement be signed in time	Copies of signed Performance Agreements with dates complying the legislated time line& submission letters to COGHSTA.
-------	------------------------------------	--	---	-------------------	---	---	---	------	---	----	------	--	---	---

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
												related matters		
5.4.2	Good governance and administration	Good corporate governance and public participation	Number of Individual Performance Assessments of s56&57 Managers conducted to review their performance by 30/06/2022(Mid-year/Annual)	Municipal Manager	0	0	2	OPEX	0	2	The 2021/22 Mid – Year assessment was conducted late	The 2021/22 Mid –Year assessment was conducted late and the 2020/21 Annual was not conducted as the candidate resigned	The assessment will be conducted in time in order to meet the legislative requirements	Approved Schedule of Individual Performance Assessments, Assessments records, attendance registers and Scorecards and reports NO POE Attached
5.5 OHS														
5.5.1	Good governance and administration	Good corporate governance and public participation	Number of schedule Institutional OHS quarterly meetings by 30/06/2022	Senior Manager Corporate Services	4	4	4	OPEX	4	0	None	None	None	Quarterly Reports, minutes and attendance registers

KPA 6:

GOOD GOVERNANCE & PUBLIC PARTICIPATION

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
6.1 Council and Executive Management														
6.1.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled quarterly Council meetings held by 30/06/2022	Senior Manager Corporate Services	14	14	6	OPEX	16	6	None	None	None	Minutes of council meetings, attendance registers
6.1.2	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly Exco meetings by 30/06/2022	Senior Manager Corporate Services	16	16	11	OPEX	12	+1	None	None	None	Minutes of EXCO meetings, attendance registers
6.1.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled quarterly MPAC meetings held as per legislation by 30/06/2022	Municipal Manager	14	14	4	OPEX	11	+7	None	None	None	Council Approved MPAC schedule of meetings/Attendance registers
6.1.4	Good governance and administration	Good corporate governance and public participation	% of MPAC quarterly Resolutions implemented by 30/06/2022	Municipal Manager	68%	68%	53%	OPEX	86%	+33%	None	None	None	Resolution register
6.1.5	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly senior management meetings held by 30/06/2022	Municipal Manager	14	14	11	OPEX	15	+5	None	None	None	Minutes of Senior Management meetings, attendance registers

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
6.1.6	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly Portfolio Committee meetings held by 30/06/2022	Municipal Manager	62	62	55	OPEX	58	+3	None	None	None	Minutes of Portfolios meetings, attendance registers
6.2 Public Participation and Ward Committees														
6.2.1	Good governance and administration	Good corporate governance and public participation	Number of IDP REP Forum meetings held by 30/06/2022	Municipal Manager	0	2	2	OPEX	2	0	None	None	None	Attendance registers, agendas, invitations
6.2.2	Good governance and administration	Good corporate governance and public participation	Number of IDP Steering Committee meetings held by 30/06/2022	Municipal Manager	4	4	4	OPEX	3	1	The meeting was not held due to due to Local Government Elections and councillors training which took place after the elections	The meeting was not held due to due to Local Government Elections and councillors training which took place after the elections	Meetings will be held as per target in the next financial year	Attendance registers, agendas, invitations
6.2.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled and convened monthly ward Committee meetings by 30/06/2022 (Functionality of ward committees)	Municipal Manager	New	209	209	OPEX	114	95	No ward committee held from Nov 2021 to April 2022 due to end of term of office by ward committee.	End of term for ward committee members	Elections of ward committees were held and meetings will be held as per the schedule	Monthly Ward Committee Consolidated report

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
6.2.4	Good governance and administration	Good corporate governance and public participation	Number of quarterly Mayoral Izimbizos and public participation by 30/06/ 2022	Municipal Manager	4	4	4	OPEX	4	0	None	None	None	Public notices and Community Inputs report.
6.2.5	Good governance and administration	Good corporate governance and public participation	% of complains resolved quarterly by 30/06/2022	Senior Manager Technical Services	76%	76%	100%	OPEX	66%	-34%	Sharing most of the services with other spheres of government and sector departments	Ageing of the infrastructure which leads to blockage, leakages and pipe burst for water and sewer	The District is currently upgrading the infrastructure	Complains register,
6.3 Corporate Governance														
6.3.1	Good governance and administration	Good corporate governance and public participation	Number of Audit Committee quarterly meetings held by 30/06/2022	Municipal Manager	10	10	7	OPEX	14	+7	7 planned meetings held and 7 special meetings held	None	None	Copies of approved minutes, attendance registers
6.3.2	Good governance and administration	Good corporate governance and public participation	Number of approved Audit Committee Charter by 30/06/2022	Municipal Manager	1	1	1	OPEX	1	0	Approved on the 29 th June 2022	None	None	Approved Audit Committee Charter
6.3.3	Good governance and administration	Good corporate governance and public participation	Number of Audit Steering Committee quarterly meetings held by 30/06/2022	Municipal Manager	22	22	12	OPEX	23	+11	2 meetings held in the 4 th quarter	None	None	Approved minutes and attendance registers. (Exco and Management)

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
6.3.4	Good governance and administration	Good corporate governance and public participation	Number of Risk-based Audit Plan reviewed and approved by 30/06/2022	Municipal Manager	1	1	1	OPEX	1	0	Approved on the 29 th June 2022	None	None	Approved Risk-based audit plan.
6.3.5	Good governance and administration	Good corporate governance and public participation	% Implementation of IA Plan per quarter by 30/06/2022	Chief Executive Audit	100%	100%	100%	OPEX	90%	-10%	No AC report because the report will only be ready after the 10 th August 2022 AC meeting. CAE report attached	Target not met due to SCM related challenges on outsourcing of the projects	The projects will be advertised in the new year 2022/2023	Audit Committee Report to Council with progress on Internal Audit Plan.
6.3.6	Good governance and administration	Good corporate governance and public participation	% Implementation of Internal Audit Action Plan by 30/06/2022	Municipal Manager	82%	82%	80%	OPEX	64%	-16		Different Senior Managers not implementing recommendations	Continuous audit steering committees held to enforce implementation	Internal Audit Follow-up Report
6.3.7	Good governance and administration	Good corporate governance and public participation	Number of quarterly Audit/ Performance Audit Committees Reports presented to Council by 30/06/2022	Chief Executive Audit	5	5	4	OPEX	7	+3	None	None	None	Audit Committee Reports and Council Resolution number for presentation of the report to Council
6.3.8	Good governance and administration	Good corporate governance and public participation	% implementation of Audit Committee Resolutions	Municipal Manager	86%	86%	80%	Opex	90%	+10%	None	None	None	Audited Audit Committee Resolution Register

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
6.3.9	Good governance and administration	Good corporate governance and public participation	% of Community satisfaction with public services by 30/10/2021	Senior Manager Planning & Development	86%	86%	100%	OPEX	0%	-100%	The municipality is assisted by ward committees to conduct Community Satisfaction survey. Distribution of questionnaire was done but only few were returned back.	The end of term of office for ward committees affected the process	The survey will be conducted in the next financial year	Community Satisfaction Survey Report
6.3.10	Good governance and administration	Good corporate governance and public participation	Number of 2020/21 AFS and Annual Performance Report submitted to AG by 31/08/21	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	Submission letter and copy of final AFS
6.3.11	Good governance and administration	Good corporate governance and public participation	Number of developed AG Action Plan approved to address the 2019/20G Report findings by 31/03/2022.	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	Approved AG Action Plan by Council
6.3.12	Good governance and administration	Good corporate governance and public participation	% of quarterly implementation AG Action Plan by 30/06/2022	Municipal Manager	18%	18%	30%	OPEX	30%	0%	None	Low % implementation is caused by ICT findings, Not resolved Technical Services and Community Services findings,		Audited AG Action Plan and Portfolio of Evidence

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
												Year-end related findings for BTO and items requiring MPAC to probe		
6.3.13	Good governance and administration	Good corporate governance and public participation	Number of monthly Local Labour Forum meetings held by 30/06/2022	Senior Manager Corporate Services	19	19	11	OPEX	14	3	None	None	None	LLF minutes and attendance register.
6.4 Risk Management, Fraud & Anti-Corruption														
6.4.1	Good governance and administration	Good corporate governance and public participation	Number of reviewed fraud and anti-corruption strategy approved by 30/06/2022	Municipal Manager	1	1	1	OPEX	1	None	None	None	None	Approved fraud and Anti-Corruption strategy by council (Council resolution)
6.4.2	Good governance and administration	Good corporate governance and public participation	Number of Reviewed Institutional Strategic Risk Register approved by 30/06/2022	Municipal Manager	1	1	1	OPEX	1	None	None	None	None	Approved Institutional Strategic Risk register
6.4.3	Good governance and administration	Good corporate governance and public participation	Number of quarterly Institutional Risk Management Committee meetings held by 30/06/2022	Municipal Manager	5	5	4	OPEX	7	+3	None	None	None	Minutes of the Risk Committee meeting and attendance register
6.4.4	Good governance and administration	Good corporate governance and public participation	% of fraud and corruption cases reported and investigated	Municipal Manager	100%	0%	100%	OPEX	-	-	No case was reported	None	None	Investigation reports

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
			within 30 working days by 30/06/2022											
6.5 HIV/AIDS														
6.5.1	Good governance and administration	Provision of sustainable integrated infrastructure and services	Number of quarterly outreach programmes conducted by 30/06/2022	Municipal Manager	5	5	8	OPEX	11	+3	None	None	None	Outreach programmes reports
6.6 Security management														
6.6.1	Governance and Administration	Good corporate governance and public participation	Number of quarterly Security Management reports for Safeguarding of Council Assets by 30/06/2022	Municipal Manager	4	4	4	OPEX	4	0	None	None	None	Security Management Reports
6.7 Disaster Management														
6.7.1	Governance and Administration	Good corporate governance and public participation	Number of quarterly disaster awareness campaigns conducted by 30/06/2022	Municipal Manager	6	6	4	OPEX	13	+9	None	None	None	Invitations, Agenda, Attendance register and reports
6.8 Performance Management System														
6.8.1	Governance and Administration	Good corporate governance and public participation	Number of Mid-Year Budget and Performance Assessment Report submitted to council by 31/03/2022	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	Council approval and resolution

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
6.8.2	Governance and Administration	Good corporate governance and public participation	Number of 2020/21 Draft Annual Report approved by 31/01/2021	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	Council Approved 2020/21 Draft Annual Report with Council Resolution
6.8.3	Governance and Administration	Good corporate governance and public participation	Number of Oversight Report on 2020/21 Draft Annual Report approved by 31/03/2022	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	Council Approved Oversight Report and Council Resolution
6.8.4	Good governance and administration	Good corporate governance and public participation	Number of reviewed 2021/2022 SDBIP approved by 31/03/2022	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	Reviewed SDBIP signed by the Mayor and council resolution
6.8.5	Good governance and administration	Good corporate governance and public participation	Number of Draft 2022/23 SDBIP submitted to the Mayor for approval by 14/06/2022(14 days after the adoption of the IDP and Budget)	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	2022/23 Draft SDBIP approved by the Mayor (Signed and Dated)
6.8.6	Good governance and administration	Good corporate governance and public participation	Number of approved Final 2022/23 SDBIP (28 days after the adoption of the IDP and Budget) approved by mayor	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	2022/23 Final SDBIP approved by the Mayor (Signed and Dated)
6.9 Integrated Development planning														
6.9.1	Governance and Administration	Good corporate governance and public participation	Number of reviewed IDP/Budget/PM S/MPAC	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	Council Approved IDP, Budget, PMS Process Plan

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	2020/21 Performance (01 July 2020-30/June 2021)	Baseline (30/06/21)	Annual Target 30/06/22	Budget	Annual Actual Performance (01 Jul 2021 – 30 Jun 2022)	Actual Performance Variance	Remarks	Challenges	Corrective Measures/ Interventions	Evidence Required
			Framework and Process Plan approved by 31/07/2021											
6.9.2	Governance and Administration	Good corporate governance and public participation	Number of 2022/23 Draft IDP approved by 31/03/2022	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	Council resolution (Council approve 2022/23 Draft IDP)
6.9.3	Governance and Administration	Good corporate governance and public participation	Number of 2022/23 Final IDP approved by 28/05/2021	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	Council resolution (Council approve 2022/23 Final IDP)
6.10 Communication														
6.10.1	Governance and Administration	Advance good corporate governance	Number of Communication Strategy reviewed and approved by Council by 30/06/2022	Municipal Manager	1	1	1	OPEX	1	0	None	None	None	Approved Communication strategy and Council resolution
6.10.2	Governance and Administration	Advance good corporate governance	% for submission of information for publishing on the website as according to legislation checklist by 30/06/2022	Municipal Manager	100%	100%	100%	OPEX	100%	100%	None	None	None	Legislation checklist
6.10.3	Governance and Administration	Advance good corporate governance	Number of quarterly Local Communicators Forum held by 30/06/2022	Communication manager	4	4	4	OPEX	4	0	None	None	None	Invitations, Minutes and attendance registers

CAPITAL PROJECTS PER RESPONSIBLE MANAGER

Responsible Manager	Project Name	Total Capital Budget (R'000)	Adjusted Budget	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2021/22				
							Annual Actual Performance (01 Jul 2020 – 30 Jun 2021)	Remarks	Challenges	Corrective Measures/ Interventions	Evidence required
Parks and Cemetery											
Senior Manager Community Services	New cemetery in Gravelotte	R1 500 000	R.00	01/07/21	30/06/22	18	R0	The department of planning and development manage to locate the land and size	The land marked for establishment of new cemetery belongs to Capricorn municipality	Awaiting for transfer of land from Capricorn to Ba-Phalaborwa municipality	Bid Committees minutes and registers, advertisements. Final detailed design reports
Roads and Storm Water											
Senior Manager Technical	Tambo Upgrading of Internal Street Phase2 (Co - funding)	R 1 569 721,18	R.00	01/07/21	30/06/22	7	R 1 733 789.30	Supervision and monitoring	none	None	Payment certificate
Sports Facilities											
Senior Manager Technical	Selwane Sports Complex	R 1 056 033,55	R.00	01/07/21	30/06/22	17	R 1 056 033,33	Work done	none	None	Progress reports, and payment certificate
EEDSM											
Senior Manager Technical	Replacement of streetlights	R3 000 000	R.00	01/07/21	30/06/22	1,4,5,6,7,13,14,15	R3 071 572	Project completed	none	None	Bid Committees minutes and registers, advertisements. Final detailed design reports
INEG (Electrification)											
Senior Manager Technical	Electrification	R20 000 000	R.00	01/07/21	30/06/22	3,9,19	R18 739 064.80	Construction completed, awaiting for	none	None	Bid Committees minutes and registers, advertisements. Final detailed design

								Eskom to update ENS and do closing span			reports
MIG											
Senior Manager Technical	Refurbishment of Namakgale stadium	R 7 628 700.00	R 9 179 492,72	01/07/21	30/06/22	4	R 12 998 673	Overspend we took funds via virement from non-spending project to the performing project	None	None	Progress reports and completion certificate
Senior Manager	Tambo phase 2 Street paving	R18 000 000.00	R 11 702 346,00	01/07/21	30/06/22	15	R 8 105 835	Underspent we took funds via virement to spending projects	Dispute between contractor and sub-contractor	Conduct workshops and training for SMME	Progress reports and payment certificate
Senior Manager Technical	Benfarm upgrading of street	R 100 000.00	R 2 161 911,29	01/07/21	30/06/22	3	R 1 713 106	Underspend w advertised in the 22rd February 2022	NT moratorium suspended the implementation	Forward planning	Minutes of bid committees and advertisement
Senior Manager Technical	Upgrading of B1 extension	R 6 272 050.00	R 7 019 999,99	01/07/21	30/06/22	13,14,15	R 7 408 514	none	Additional storm water pipes	Diligent Feasibility studies	Progress reports and payment certificate

Assessment for service providers

Ratings

Rating	Description of rating
1	Poor Performance
2	Fair Performance
3	Good Performance
4	Very Good Performance
5	Performance Above Expectations

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider
									Poor, Fair, Good, Very good & Above expectations
Valuation Roll 2019 – 2023	General valuation roll and Supplementary valuation Roll	DDP Valuers (PTY) (LTD)	Ba-Phalaborwa Municipality	16-01-2019	01-06-2023	R2 300 000.00	General valuation roll completed and Supplementary valuation Roll on going until the end of contract date	Omissions of properties and queries of ownerships on some properties and addressed during supplementary	Good
Transfer of Namakgale D,C and Lulekani A	Transfer of Namakgale D,C and Lulekani A	Mahumani INC.	Ba-Phalaborwa Municipality	September 2018	End of 2022 FY	Operational budget	Busy with Namakgale -C	Covid 19 affected the progress and Currently meeting with beneficiaries	Good

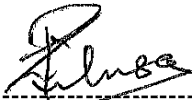
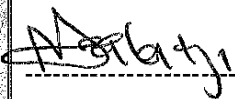
								to sign transfer documents.	
Sale of Prepaid Electricity	Selling of Prepaid Electricity	CiGiCELL	Ba-Phalaborwa Municipality	FEB-2020	FEB-2023	3% excluding VaT	Selling of prepaid electricity is done and reports are sent monthly to the municipality	None	Very Good
Debt Collection	Collection of Debt	NICS, Phakhamani, HRES, Medaco, & LBNC	Ba-Phalaborwa Municipality	Dec-18	Dec -2021	Rate – 12.78% on the collection	The contract has ended and the municipality appointed another debt collector	Poor performance on some of the service provider on the pool New debt collector is in place	Fair
VAT recovery and Reconciliations	VAT recovery and Reconciliations	PK financials Consultants	Ba-Phalaborwa Municipality	Jan-19	Dec-21	Rate of 12.5% including vat of all successful Vat recovery on behalf of the municipality	Contract has ended	There were issues picked up by AG The municipality appointed new service provider	Fair
Preparation of Annual Financial Statements and Grap compliance Fixed Asset Register	Provision of professional services for the preparation of Annual Financial Statements and Compilation of Asset register for period of three years	Sempro Consulting	Ba-Phalaborwa Municipality	Jul-21	Jun-24	R13 839 275.00	The service provider was able to assist the municipality as per the SLA	None	Good
Meter reading	Provision of services for Electrical/Water Meter reading and maintenance for a period of three (3) years	Semodi Trading Pty Ltd	Ba-Phalaborwa Municipality	Nov-21	Oct-24	R5 326 296.36	Meters are read as per the contract	None	Good
Financial System	Acquisition of Enterprise	CCG Systems	Ba-Phalaborwa	Aug-21	Aug-24	R14 571 893.46	Most of the modules were	Only one module (PMS)	Good

	Management System for a period of three (3) years		Municipality				implemented except one which still need to be implemented	which still need to be implemented Training to be conducted and implementation should take place in 2022/23 financial year	
Provision of service to the waste disposal site in Ba-Phalaborwa	Compaction, excavation and hauling of gravel material for cover in the landfill site	Theuwedi trading enterprise	Ba-Phalaborwa Municipality	01-12-2018	31-01-2022	Operational budget	Operation and maintenance of land fill site done on daily basis	None	Good
Acquisition of Enterprise Management systems for 36 Months	Supply , Install Maintenance and , support of ER Systems	Camelsa Consulting Group -CCG	Ba-Phalaborwa Municipality	R1457892.46	01 September 2021	31 August 2024	R7 459 870,98	Only one module (PMS) which still need to be implemented Training to be conducted and implementation should take place in 2022/23 financial year	Good
Web Hosting	Web Maintenance	State Information Technology Agency - SITA	Ba-Phalaborwa Municipality	R199936.06	01 June 2021	31 May 2024	12541.4 (R620,70 Monthly)	Website still active and updated as in when documents are submitted to ICT , No meeting held in May 2022	Very Good
Rental Installation and maintenance of VoIP for 3 years	Provision of Telephone System	Advance Voice System - AVS	Ba-Phalaborwa Municipality	R1594 065.72	01 January 2020	31 December 2023	R531 279.2 (R44279.60)Monthly	None	Very Good
Rental of	Supply ,	Nashua/DIDO	Ba-Phalaborwa	R1672437.20	01 November	30 October 2021	108 989.78	- Contract for	Very Good

Multifunction Printer	maintenance and support of Multifunction	(September)	Municipality		2018			Nashua expired - New Service Provider Appointed and supplied the multifunction's	
Provision of 42 Cllr Laptops	Supply ,maintenance of Tools of trade to Cllrs	Yellow Solutions	Ba-Phalaborwa Municipality	R1 240 000.00	01 April 2022	30 March 2025	R132 393,75 (R28 893.75 Monthly)	None	Very Good
Provision Data and Cellophanes	Supply of Data to BPM officials and Councillors	Vodacom	Ba-Phalaborwa Municipality	1 95 368.00			1 872 000.00 As of 30 June 2022	20 Premicells Decommissioned	Very Good
Provision Cellophanes	Sypply of Phones and Minutes	MTN	Ba-Phalaborwa Municipality						Very Good
Refurbishment of Namakgale stadium	Upgrading of the Football field, spectator grandstand, Athletic track, Concrete Palisade Wall Fencing, Electrification of the facility (Floodlights), and Installation of a turf irrigation system, Netball Court, Tennis Courts, Security/Ticket booth and Ablution Facilities.	TP NOKO(Contractor) INFRAPROJECTS (Consultants)	MIG MIG	01/03/2021	30/05/2023	R 44 941 439,69	R18 059 844,16	Multiyear projects, rates not balancing which affect the progress. To prioritize items with good rates.	Fair
Tambo phase 2 street paving	Upgrading of 7.46km from gravel to Tar: Layer works and road surfacing with 30mm continuously graded asphalt, complete with concrete open	Tshiamiso Trading 135 (Contractor) Lazwi Engineering (Consultants)	MIG MIG	12/04/2018	30/06/2021	R 48 229 482,70	R47 382 689,35	Project practical complete Outstanding items concrete drains, road markings and road signs Arbitration ruled in favour of the	Good

	drains, edge beams, speed humps, road markings and road signs.							contractor Contractor further intending to claim Contract price adjustment	
Selwane sports complex	Construction of multipurpose hall, Pavilion Roofing, ablutions and change rooms, storm water drainage, access road, electrical Installation, High mast lights, soccer pitch grassing and irrigation.	Nandzu Trade & General Projects (Contractor) Uranus Consulting engineers (Conslutant)	MIG MIG	25/04/2017	09/04/2021	R 45 518 378,36	R 43 072 874.19	The project outstanding finishes of the grass	Good
Security Services	Provision of Security Services and access control	A-Team Task Force	Ba-Phalaborwa Municipality	01/09/2021	31/08/2024	R 35 881 035.00		None	Good

ANNUAL PERFORMANCE APPROVE

Approval by the Mayor	<p>The Annual Performance Report is hereby compiled in terms of Municipal Systems Act (MSA), 32 of 2000, section 46(1) and (2), as well as the MFMA Circular 11 on annual reporting. This report covers the performance information from 01 July 2021 to 30 June 2022 and focuses on the implementation of the Service Delivery Budget and Implementation Plan (SDBIP), in relation to the objectives as encapsulated in the Municipality's Integrated Development and Plan (IDP). This Report reflects actual performance of the Municipality as measured against the performance indicators and targets in its Integrated Development Plan (IDP) and Service Delivery and Budget Implementation Plan (SDBIP) for 2021/2022.</p>
Monitoring implementation of the SDBIP	<p>Progress against the objectives set out in the SDBIP will be monitored and reported on a monthly, quarterly, half-yearly and annual basis.</p>
Signatures	<p style="text-align: center;">2021/22 Annual Performance Report Compiled by:</p> <div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;">  <hr style="border-top: 1px dashed black;"/> <p>Dr KKL Pilusa Acting Municipal Manager</p> </div> <div style="text-align: center;"> <p><i>30/08/2022</i></p> <hr style="border-top: 1px dashed black;"/> <p>Date</p> </div> </div> <p style="text-align: center; margin-top: 20px;">2021/22 Annual Performance Report Approved by:</p> <div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;">  <hr style="border-top: 1px dashed black;"/> <p>Cllr M.M Malatji Mayor</p> </div> <div style="text-align: center;"> <p><i>30/08/2022</i></p> <hr style="border-top: 1px dashed black;"/> <p>Date</p> </div> </div>

Annexure A

Methodology

Ba-Phalaborwa Municipality uses the cumulative method on reporting the actual on the Service Delivery Budget Implementation Plan.

Technical Definitions

BPM

BPM stands for Ba-Phalaborwa Municipality

HH

Household

Urban Areas

The urban areas refers to Phalaborwa, Namakgale, Lulekani and Gravelotte.

Reduction in water losses

This is calculated as follows: $\frac{\text{Lepelle bill less BPM bill}}{\text{Lepelle bill}} \times 100$.

Reduction in electricity losses

This is calculated as follows: $\frac{\text{Eskom bill less BPM bill}}{\text{Eskom bill}} \times 100$.

2.1 Kilometres of roads upgrade from gravel to tar/paving

This relates 0.8 Benfarm, Tambo phase 1 0.7 km and Tshelang gape 0.6

Rehabilitation

Replacement of old road surface (tar) with a new one.

Site Establishment/ Set-up Construction Site

Arrangement of offices, bringing the machinery and equipment onsite.

Tourism Initiatives Activities

September Tourism Month – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism workshops and Marathon.

Tourism Indaba – Procurement of promotional materials

SPLUMA – Spatial Planning Land Use Management Act 2013

SPLUMA Applications

Number of development (land use) applications received/ applications processed in terms of SPLUMA

% Debt Coverage

This is calculated by $A = B - C/D$

Where - “A” represents debt coverage, “B” represents total operating revenue received, “C” represents operating grants, “D” represents debt service payments (i.e. interest + redemption) due within the financial year

Outstanding Service Debtors to Revenue

This is calculated by $A = B/C$

“A” represents outstanding service debtors to revenue

“B” represents total outstanding service debtors

“C” represents annual revenue actually received for services;

Cost Coverage Ratio

This is calculated by $A = B + C/D$

Where - “A” represents cost coverage

“B” represents all available cash at a particular time, “C” represents investments

“D” represents monthly fixed operating expenditure